



SUBMISSION CHECKLIST

Email this form and supporting documents to submission@aaalendings.com

Borrower Information

	Borrower Name	Email	Contact
Borrower 1			
Borrower 2			
Borrower 3			
Which borrower is the first-generation home buyer?			

Subject Property & Loan Information

Subject Property Address			
Rate		Term	
Purpose		Occupancy	
Program Type		Loan Amount	
Loan purpose		Property Type	
Loan Officer Charged Point		If Yes, Please indicate:	

Open Escrow (If need help, check box and complete below)		<input type="checkbox"/>	
Escrow Company			
Escrow Officer			
Escrow Email			
Escrow Phone #			
Listing Agent Phone # (For Purchase Loan Only)			

Please prepare documents described below for submission and check the item you submitted

1.	All borrowers' individual email addresses
2.	Borrowers' signed Authorization and Credit Card Payment Information Form
3.	Initial signed 1003 Application with maximum information provided by borrowers
4.	W2 Income: Most recent 1 month Pay Stubs and Most recent 1 Y' W-2
5.	For Self-Employed Borrower: Most recent 2 years W-2, Federal Personal & Business Tax Return
6.	ID: Copy of Driver's License, (US Citizen or Green Card)
7.	Liability: For all investment properties borrowers own, provide copies of (1) most recent Mortgage Statement, (2) Property Tax Bill, (3). Insurance with Declaration Page, (4) HOA Statement
8.	Asset: Most recent 2 months Bank Statements
9.	Fully Executed Purchase Agreement and Earnest Money Deposit Receipt if available
10.	Escrow & Title Company Contact and Preliminary title report/Escrow instruction and Escrow fee sheet
11.	Lender's In-House Underwriting Approval with 1-year Home Warranty to be paid at COE
12.	Appraisal (URAR) - MH Advantage - must have picture of certified sticker
13.	Homebuyer Education Certificate and CalHFA Shared Appreciation Education Certificate
14.	A written attestation of the first-generation eligibility