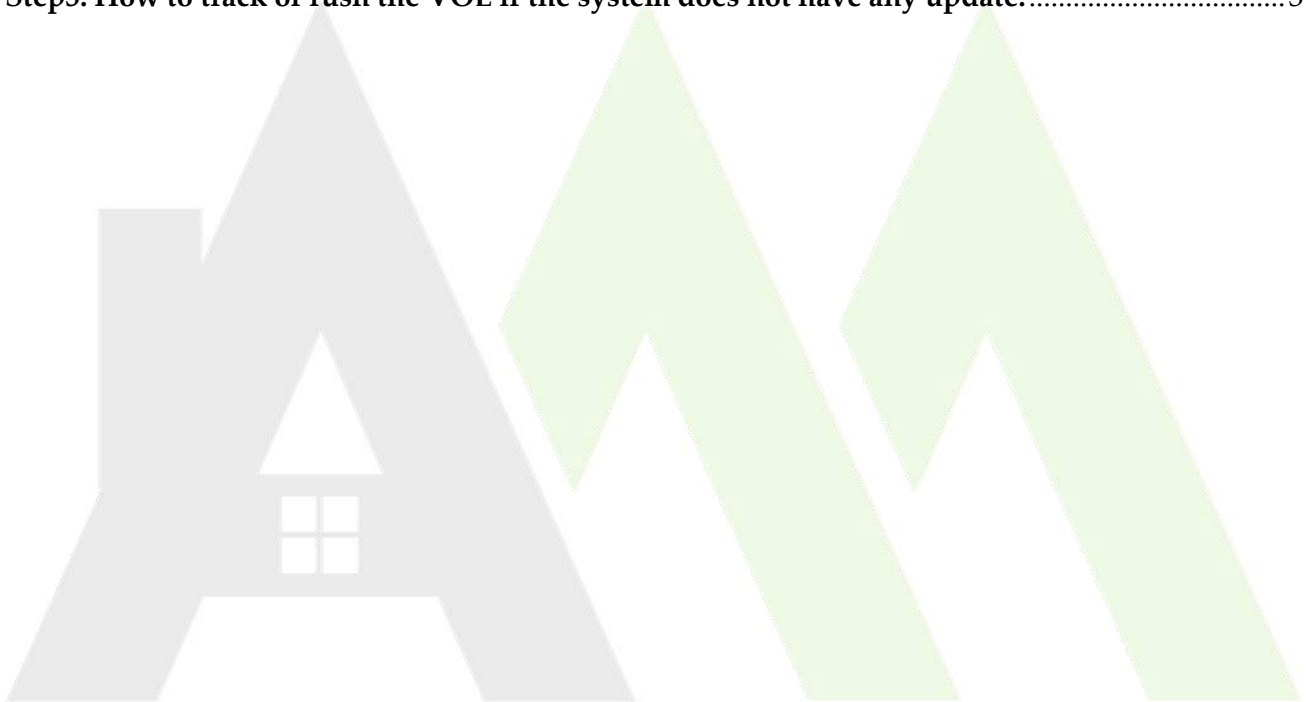


# How to Use the VOE Tracking

Thank you for choosing AAA LENDINGS. It is our goal to provide you with the best possible service. Please use this guide to help with the loan process about how to use the VOE tracking in TPO Portal.

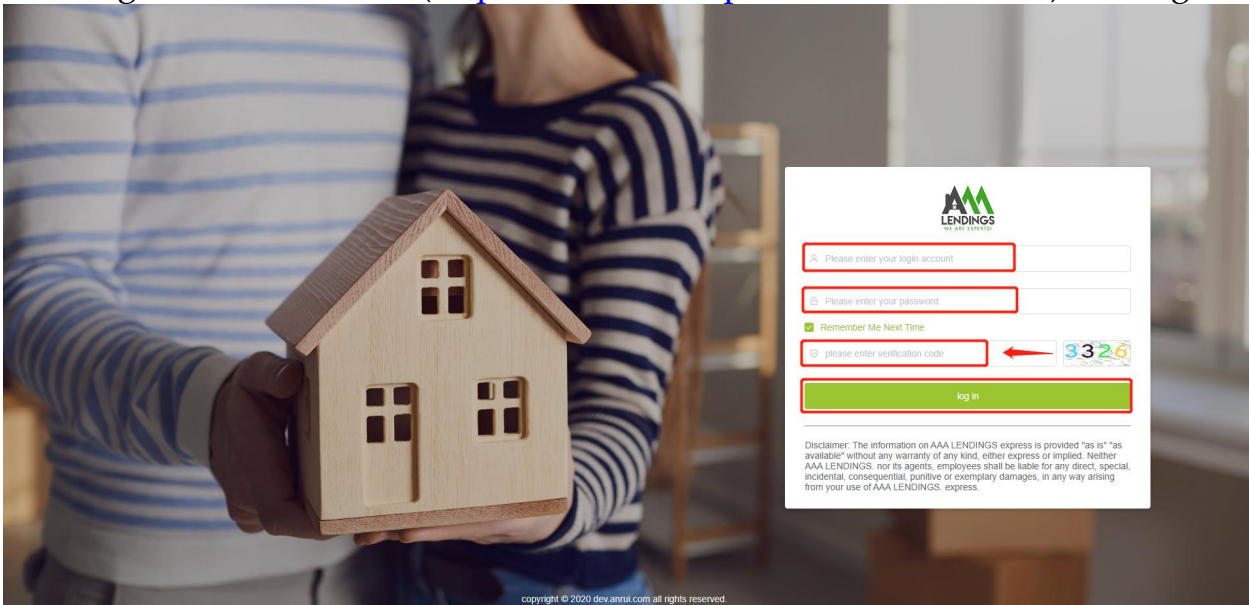
Note: If you do not know how to use the appraisal tracking in TPO Portal, you can also email your questions to QC Department ([qc@aaalendings.com](mailto:qc@aaalendings.com)) for help.

**Step1. How to find the VOE Tracking** .....2  
**Step2: How to check the VOE status** .....3  
**Step3: How to track or rush the VOE if the system does not have any update.**.....3

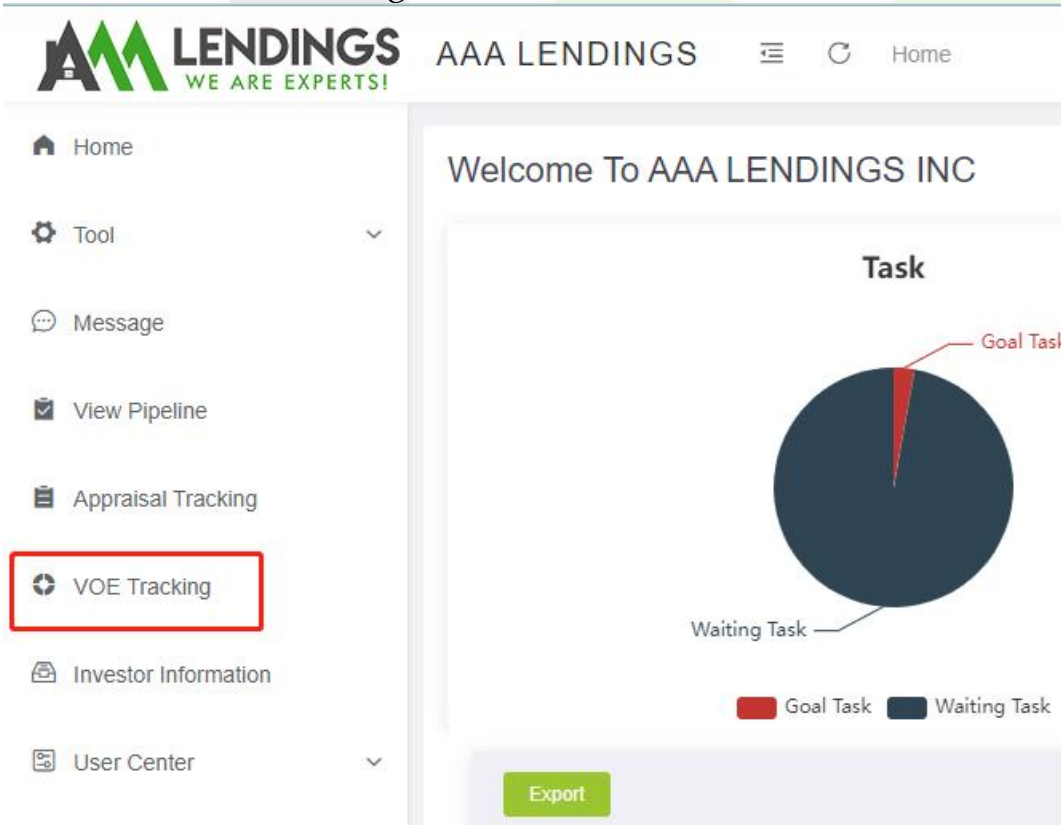


## Step1. How to find the VOE Tracking

1. Navigate to TPO Portal (<https://main.aacapitalinvestment.com>) and login.



2. Find the VOE Tracking on the left list.



## Step2: How to check the VOE status

Search by Loan ID/Borrower/Address/Status to find the file you want to check status.

Loan ID:  Borrower:  Address:  Status:

<input type="checkbox"/>	Loan ID	Address	Borrower	Status	VOEDone
<input type="checkbox"/>	AAAR20220407002	[REDACTED]	[REDACTED]		
<input type="checkbox"/>	AAAR20220407001	[REDACTED]	[REDACTED]		
<input type="checkbox"/>	AAAR20220407000	[REDACTED]	[REDACTED]		
<input type="checkbox"/>	AAAR20220406001	[REDACTED]	[REDACTED]		

## Step3: How to track or rush the VOE if the system does not have any update.

### 1. Click the Action Tracking

Loan ID:  Borrower:  Address:  Status:

<input type="checkbox"/>	Loan ID	Address	Borrower	Status	VOEDone	Action
<input type="checkbox"/>	000test	16551 MERC LN,Lockport,IL,60441	HE LI			Tracking
<input type="checkbox"/>	shirley1	16551 MERC LN,Lockport,IL,60441	HE LI			Tracking
<input type="checkbox"/>	111test	16551 MERC LN,Lockport,IL,60441	HE LI			Tracking
<input type="checkbox"/>	rachel111	268 S. NORTON AVE,Los Angeles,CA,90004	HE LI			Tracking
<input type="checkbox"/>	test990	16551 MERC LN,Lockport,IL,60441	HE LI			Tracking
<input type="checkbox"/>	test6666	16551 MERC LN,Lockport,IL,60441	HE LI			Tracking

### 2. Complete the information and click send email

**Tracking** ✕

---

Loan no: 000test

Current status: Registered

Reason For Tracking:

Date of Report Back:

### 3. Our QC department will reply to you when they receive the tracking request.